

JOINT MEETING OF THE POLICY AND RESOURCES COMMITTEE AND ESTABLISHMENT COMMITTEE

Monday, 20 July 2020

Minutes of the joint meeting of the Policy and Resources and Establishment Committees
held on Monday, 20 July 2020 at 11.30 am

Present

Members:

Deputy Catherine McGuinness (Chair, Policy & Resources)	Deputy Jamie Ingham Clark
Deputy Edward Lord (Chair, Establishment)	Shravan Joshi
Rehana Ameer	Alderman Vincent Keaveny
Randall Anderson	Alderman Ian Luder
Deputy Keith Bottomley	Jeremy Mayhew
Alderman Sir Charles Bowman	Andrew McMurtrie
Tijs Broeke	Andrien Meyers
Henry Colthurst	Deputy Brian Mooney (Chief Commoner)
Karina Dostalova	Sylvia Moys
Deputy Kevin Everett (Deputy Chairman, Establishment)	Deputy Joyce Nash
Anne Fairweather	Deputy Elizabeth Rogula
Marianne Fredericks	Ruby Sayed
Tracey Graham	Deputy Tom Sleigh (Vice Chair, Policy & Resources)
Alderman Timothy Hailes	Sir Michael Snyder
The Revd Stephen Haines	Deputy James Thomson
Sheriff Christopher Hayward (Deputy Chairman, Policy & Resources)	Mark Wheatley
Deputy Wendy Hyde	Deputy Philip Woodhouse
	Alderman Sir David Wootton

Officers:

John Barradell	- Town Clerk and Chief Executive
Angela Roach	- Assistant Town Clerk & Director of Member Services
Emma Cunningham	- Town Clerk's Department
Simon Latham	- Town Clerk's Department
Greg Moore	- Town Clerk's Department
Chrissie Morgan	- Director of HR

1. APOLOGIES

Apologies were received from Nicholas Bensted-Smith, Wendy Mead, Deputy Alastair Moss, Deputy Richard Regan, and the Rt Hon. the Lord Mayor, Alderman William Russell.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEES**

There were no questions.

4. **ANY OTHER BUSINESS THAT THE CHAIRS CONSIDER URGENT**

There were no urgent items.

5. **EXCLUSION OF THE PUBLIC**

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

6. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEES**

There was one question, concerning the potential return to workplace of employees and the meeting in-person of committees. It was clarified that Government advice at this time was to refrain from holding committee meetings physically but that thought was being given to managing hybrid virtual and physical meetings when that might be permitted. In relation to the wider return of staff to the workplace, staff were being encouraged to continue working from home at this point in time whilst the City Surveyor's staff worked to make the Guildhall safe and compliant with latest guidance,

7. **ANY OTHER BUSINESS THAT THE CHAIRS CONSIDER URGENT AND WHICH THE COMMITTEES AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items.

8. **TARGET OPERATING MODEL**

The Committee considered and approved a joint report of the Town Clerk and the Director of Human Resources concerning a new Target Operating Model (TOM).

The meeting ended at 1.05 pm

Chairman

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